1. **Setting up parameters for a mentoring program in your department.**
   For example:
   a. Set explicit goals for mentoring relationships.
   b. Consider options for mentoring configurations.
   c. Describe how the mentoring program connects with the DVF, the faculty members SFR, and larger plans for faculty development.
   d. Consider different areas for which faculty need mentoring and the use of multiple mentors.

2. **Create a list of faculty interested in serving as mentors with their profiles and interests.**

3. **Collect resources for preparing and supporting mentors.**
   a. OFE’s Mentoring workshops (under development)
   b. Linkedin learning- Log in through your NC State account after clicking the link for Developing a Mentoring Program resources.
   c. Introduce faculty to Mentoring Central resources.

4. **Engage the mentee(s) in the mentor(s) selection process.**